

At our May Library of Michigan Directors meeting, we received a refresher on best practices for financial controls. I would like to schedule a meeting of the Finance Committee to make some recommendations, so please have your calendars ready at our June Board meeting. The other major topic covered at the LM Meeting was the notion of library directors being authorized by their boards to enter into contracts on behalf of the board. Library of Michigan legal specialist, Clare Membiela, recommended that library boards have in their bylaws or policy this authorization, without which there could be issues with the validity of contracts signed by the director.

After conferring with BDL Board President Jewell, the recommendation is that this sentence:

The Director is authorized to make, execute, endorse, and deliver in the name of and on behalf of the BDL any and all written agreements, documents, contracts, and obligations.

be added to two documents:

1. in the [BDL Board Bylaws](#), add to the end of "Article VI. Director".
2. in the Director's employment agreement, add as new item C. under section "5. Employee Responsibilities", and push the remaining items ahead a letter.

A separate motion would be required for each change.

Submitted by John Rucker